

Jesus the Good Shepherd Catholic Community
Stewardship/Finance Council Meeting Summary
June 20, 2023

Present: Father Michael King, Pam Huseman, Craig Gough, Richard Pellegrino, Joyce Travers; excused: Chris Lindsey, Tammy Genelin.

After an opening prayer centered on the Eucharistic Revival around 7:30 p.m., members discussed the **offering** for the use of the Centre for a **funeral reception**. The primary supplier for food is our in-house Bereavement Reception team. This is the preferred way. An outside caterer may be brought in by a family for the purpose of bringing prepared food but this requires paperwork of the ADW to be completed by the caterer and approved. This option puts additional stress on a family at a difficult time. For a catered reception, the Centre is available for 2 hours for a flat fee of \$400.00, including a Centre monitor from JGS for a stipend of \$80.00. This person would be present during the reception to be of assistance during the reception. When there is an outside caterer, the caterer is responsible for all paper products, tablecloths, etc.

The council reviewed the May 2023 **financials and the Budget Worksheet for FY 2023-2024**. On the latter, *Contributions and Donations*, under *Other Revenues*, was increased to \$40,000. For supplies and maintenance, new tile in the vestibule is under consideration to replace the original dated and soiled carpet. Work on the upgrading of our fire alarm system has already begun and was budgeted.

Fr. Mike asked the Council to consider two capital expenditures for the new fiscal year: [1] **the exterior cedar wood siding** that wraps our facility has deteriorated and needs critical attention. It was suggested to look at *hardie board*, a non-porous material. Plans are underway to secure vendors and estimates for this project which is quite large in scope given the size of our facility. CHA will be asked to contribute to this project to cover its portion. [2] **Drainage work** needs to be done at the Grotto to control the flow of rain water. Three quotes were obtained and one was decided upon, McKenzie Contracting, LLC for \$11,300. Work will commence shortly this summer.

The **renovated Centre Restrooms** were completed and officially opened Mother's Day weekend. By and large, our community and visitors are extremely happy with the renovation. A few minor details remain.

With the old rectory now sold to a private owner, **all electrical connections** have been disconnected from the private home to the parish SMECO meters. Plans are currently underway to have a new SMECO meter installed on JGS' account to loop in JGS entrance lights and barn, formerly tied to the old rectory. This work is being coordinated jointly by SMECO and Miller Electric.

With the **2022 Annual Appeal** rebate to parishes from the ADW for the first time, the rebate went to purchase new rectangular tables for the Centre to replace the original, aged and heavy ones. All tables in the Centre have now been upgraded; there is a committee looking currently to replace the original chairs in the Centre with new ones which have served our committee for decades and need replacing.

The **Centre Kitchen Renovation Committee** hopes to have a final drawing of the renovation of the Centre Kitchen by late July. As was done with the Centre Restroom Renovations, the drawing will be shared with the community. Bids from three contractors will be requested. Meanwhile, the committee is gathering estimates for kitchen equipment. In addition to the Centre Kitchen Renovation Committee, both the Covenant Service Board and the Stewardship Committee strongly support this project and the need to upgrade our kitchen. The kitchen is so vital to our community life. Due to the large projected cost, it was agreed that \$200,000 towards this project would come from parish savings. To cover the difference, the community will be asked to get behind this project financially. An approximate timeline to raise the funds will be sometime this fall. The meeting ended with a prayer about 9:05 p.m.